

If you are submitting a thesis in order to graduate, a completed copy of this form should be submitted with the electronic version of your thesis. If you are extending an embargo please email this form to the OSC Thesis team: [thesis@repository.cam.ac.uk](mailto:thesis@repository.cam.ac.uk). Please direct any queries to the same address.

**Section 1: Author details**

Student Name:	USN:
Department:	Supervisor name:
Thesis title:	

**Section 2: Access choice**

*(Please complete this section if you are submitting a thesis to graduate or changing an access level)*

Students should refer to the following information before deciding on the appropriate level of access:

1. The Office of Scholarly Communication information on different levels of access:  
<https://osc.cam.ac.uk/theses/access-cambridge-theses>
2. The terms and conditions of any funding or sponsorship received during the student's research. Students should consult their supervisor if they are unsure about the terms of any funds received.

Students should discuss access levels with their supervisor and if possible agree on the appropriate level of access for their thesis. If agreement is not possible, this form should be referred to the Degree Committee together with details of the nature of the disagreement.

Applications for Restricted Access should also be referred to the Degree Committee. The Degree Committee will confirm the level of access and return the signed form to the student.

Select from the following levels of access:

- Open Access
- Embargoed Access (this will be for an initial period of 12 months with the option to extend for a further period)
- Controlled Access
- Time Limited Restricted Access, including patents\*
- Indefinitely Restricted Access\*

\*Degree Committee approval is required

**Section 3: Extending Embargoed access**

*(Please only complete this section if you wish to extend an existing embargo. The maximum embargo allowed is six years from date of deposit. Please detail reasons for the extension in section 4.)*

Please select number of additional years or a specific end-date:						
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	dd/mm/yyyy
One	Two	Three	Four	Five	End date	

**Section 4: Comments**

Comments:

You can use this box to give us further information on your access choice, or for your supervisor or Degree Committee to comment. For example, if you have selected the Time Limited Restricted Access level, explain why you have requested a restriction and the access level you would like when the restriction ends.

**Section 5: Signatures**

Students and supervisors are signing to confirm that the level of access applied for adheres to the terms and conditions of any funding or sponsorship provided for the student's research.	
Student signature	Date:
Supervisor signature	Date:
In cases where agreement between student and supervisor cannot be reached or if Restricted Access is requested approval of the Degree Committee is required.	
Signed on behalf of the Degree Committee	Date:
Name:	